



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY HISTORICAL  
LANDMARKS AND RECORDS COMMISSION  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012**

**Friday, October 11, 2013**

**9:30 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (13-4880)

**Attachments:** [AUDIO](#)

Present: Chairman Louis Skelton, Commissioner Yolanda Duarte-White  
and Commissioner Ivy Sun

Excused: Vice Chair Stephen Sass and Commissioner Elysha Paluszek

Call to Order. (13-4662)

**The meeting was called to order by Chairman Skelton at 9:55 a.m.**

**I. ADMINISTRATIVE MATTERS**

1. Approval of the April 22, 2013 Special Meeting and the Regular Meeting of July 12, 2013 Minutes. (13-4663)

**On motion of Commissioner Ivy Sun, seconded by Chairman Louis Skelton and unanimously carried, the minutes of April 22, 2013 were approved.**

**On motion of Commissioner Duarte-White, seconded by Chairman Louis Skelton and unanimously carried, the minutes of July 12, 2013 were approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)  
[SUPPORTING DOCUMENT](#)

2. Recommendation: Receive and file correspondence from the Office of Historic Preservation.

National Register of Historic Places

Boyle Hotel- Cummings Block Listing

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Case Study House No. 1 Listing  
Case Study House No. 9 Listing  
Case Study House No. 10 Listing  
Case Study House No. 16 Listing  
Case Study House No. 18 Listing  
Case Study House No. 20 Listing  
Case Study House No. 21 Listing  
Case Study House No. 22 Listing

(13-4664)

**On motion of Commissioner Duarte White, seconded by Commissioner Sun and unanimously carried, the Commission received and filed this item.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

3. Chairman Skelton's Report for the meeting of October 11, 2013. (13-4666)

**No report.**

4. Ex-Officio Member Reports for October 11, 2013. (13-4796)

**Ex Officio Member Portia Sanders, Registrar Recorder/County Clerk (Registrar Recorder) reported that records management is currently focusing on the records that are germane to all County departments to resolve the County issues before a portal is established for the public to access records. She also stated that they are in the process of recruiting for the records management team. She distributed copies of a job bulletin to the Commissioners to share with potential candidates.**

**Ex-Officio Member Susan Broman, County Librarian, reported that the Pico Rivera Library will be opening in mid-December and the community is very excited. An open house celebration was held and 400 members of the community were in attendance to show their support.**

5. Staff Report for the meeting of October 11, 2013.

Follow-up update on the Commission's request for Historical Landmarks and Records Commission website  
Historical Landmarks and Records Commission Sunset Review  
(13-4667)

**Ms. Twila P. Kerr, Acting Chief, Commission Services, reported that the**

Commissions' request to establish a website has been submitted and is now being reviewed by the executive office. She also stated that staff is preparing a questionnaire to be presented to the Commission to recommend ideas that should be considered when building/designing the website. She will present a follow-up report at the next Commission meeting.

Staff further reported that the sunset review has been approved by the Audit Committee a board letter has been prepared and is currently in the review process and will be placed on the Board Agenda within the next two weeks.

### **III. PRESENTATIONS**

6. Proposed Mills Act ordinance update  
Proposed historic preservation ordinance update

Richard Bruckner, Director, Department of Regional Planning  
(13-4665)

**Mr. Richard Bruckner, Director, Regional Planning Department, distributed and presented a follow-up report on the proposed Mills Act Ordinance. The report outlined the types of designations and sample designation criteria; designation and owner consent; authority to designate (in order of review); and Development review process for landmark and districts**

**Mr. Bruckner also answered questions posed by the Commissioners.**

**Mr. Joseph Nicchitta, County Counsel, provided an update on the program limitations exemptions process. Mr. Nicchitta stated that staff is in the process of preparing a draft to be presented to the Commission for recommendation to the Board of Supervisors.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

### **IV. MISCELLANEOUS**

#### **Matters Not Posted**

7. Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (13-4668)

**Chairman Skelton directed staff to place on the next meeting agenda discussion regarding making the Commission a Certified local government.**

**Public Comment**

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-4669)

**Mr. Marcello Vavala, Los Angeles Conservancy (LAC), stated that the LAC applauds the Board of Supervisors as well as Regional Planning and is in full support of their efforts. Mr. Vavala also stated that the outline provided clarity and consistency. He further stated that the Conservancy is knowledgeable about best practices and other counties processes and is available to provide assistance where needed.**

**Adjournment**

9. Adjournment of the meeting of October 11, 2013. (13-4670)

**There being no further business, Chairman Skelton adjourned the meeting of October 11, 2013 at 10:46 a.m.**